

## Security Guard Positions Available

**One Full Time Position**  
**One Part Time Position**

This position offers a generous benefit package, including paid holidays, health, dental insurance, and a Simple IRA plan. \$9 hourly DOE

### **Requirements**

- Security guard certification required
- CPR, First Aid, and Baton certifications preferred
- High school diploma or GED with demonstrated reading and writing proficiency in English preferred
- Must be able to interact with the general public and Museum staff
- Must be able to stand and remain alert for extended periods of time
- Must be able to follow directions
- **Evenings, weekends will be required**

### **Job Duties**

Observe patrons within the assigned post; report any problems that occur; prevent damage and theft to the art and property located inside the Museum and outside on the Museum grounds; observe all visitors within the assigned post to ensure that no art is damaged or removed from the premises; advise visitors of Museum policies for viewing the collection. Give verbal warnings if the safety of the art is threatened (i.e., ask visitors to not touch or get too close to the art; also, scream and yell so as to be heard by other Security Officers if someone is attempting to steal any art); inspect and count the items in the assigned gallery prior to visitors arrival, when returning from breaks and lunch, and at the end of the work shift; immediately report any problems found in the assigned gallery to the Supervisor; make a note on the daily activity form when the problem is resolved or if it is not resolved. Record all activity during the watch on the Daily Journal; answer questions from visitors and Museum staff as needed in a polite and courteous manner. Immediately contact Supervisor if conflicts develop with either visitors or staff members; pick up objects or items that could harm visitors or employees; evacuate visitors and employees from the Museum as quickly as possible during emergencies; perform any additional assigned duties.

### **Contact**

Pick up an application at the front desk of the Museum of Latin American Art  
628 Alamitos Ave. Long Beach, CA 90802. Tel: 562-437-1689 or fax résumé and cover letter to 562-951-3395